

# EMAIL AUTHORIZATION/INDEMNIFICATION FORM

*If you complete this form once, no need to submit again until info changes.*

**Street Address:** \_\_\_\_\_

I authorize Lakeshore Homes Association (LHA) to communicate with me/us via electronic mail (email) in lieu of receiving physical print documents delivered by the United States Postal Service or any other authorized mail delivery service from the date of this authorization form. It is understood that the responsibility of providing LHA updates to my preferred e-mail address(es) is the sole responsibility of the homeowner. Additionally, I, the homeowner, maintain full responsibility for notifying any tenants (if any) of information pertinent to all residents inhabiting property within the Association.

I further understand that documents received from LHA by email may include (but not limited to):

• Newsletter	• Annual Dues Assessment
• Annual Disclosure Statement	• Budget and Reserve Study review

At LHA's sole discretion, it may send any or all documents by US Postal Service and not by email.

Lakeshore Homes Association (LHA) shall not be liable for any loss that may result from misunderstandings, missed e-mails, bounced back e-mails or any failure on the part of the homeowner to notify LHA of a change in e-mail address. In case of doubt, you may, at your discretion, refuse to accept electronic correspondence and LHA will continue to provide physical copies of all communication. You are under no obligation to execute this electronic authorization form. By law, this form and any future changes to your preferences must be submitted to the LHA office in writing (not via email) at:

907 Underhills Road, Oakland, CA 94610

I attest that I am the owner of record for the above referenced property and I consent to receive communications from Lakeshore Homes Association electronically going forward.

**Homeowner's Signature:** \_\_\_\_\_

**Homeowner's Email:** \_\_\_\_\_

Print clearly please!

**Additional Email - optional:** \_\_\_\_\_

(To be used if Homeowner's Email is rejected. LHA can only send to one address.)

**Date:** \_\_\_\_\_