



*Please consider opting in to receive LHA announcements, newsletters, and official documents via email.
Return the completed form to LHA, 907 Underhills Road, Oakland 94610
or complete online and email to finance@lakeshorehomes.net.*

EMAIL AUTHORIZATION FORM

Your Street Address: _____

I elect to receive the following documents *electronically* (choose one):

- Annual Dues Invoice / Annual Disclosure statement / Newsletters, announcements & event information
- Newsletter, announcements & event information (*remaining documents sent via US Postal Service*)

I authorize Lakeshore Homes Association (LHA) to communicate with me/us via electronic mail (email) from the date of this authorization form. In lieu of receiving printed documents delivered by the US Postal Service (USPS) or other authorized mail delivery service, I understand that documents sent from LHA may include (but are not limited to): Annual Dues Invoice and Annual Disclosure statement. At LHA's sole discretion, it may send any or all documents by USPS and not by email.

I understand that the responsibility of providing LHA updates to my preferred e-mail address is the sole responsibility of the homeowner. Additionally, I, the homeowner, maintain full responsibility for notifying any tenants (if any) of information pertinent to all residents inhabiting property within the Association.

I attest that I am the owner of record for the above referenced property and I consent to receive these communications as noted herein from Lakeshore Homes Association electronically going forward.

Homeowner's Signature: _____ **Date:** _____

Homeowner's Email: _____
Print clearly please!

Additional Email - optional: _____

*You are under no obligation to execute this electronic authorization form. LHA is not liable for any loss or late payments that may result from misunderstandings, missed e-mails, bounced back e-mails or any failure on the part of homeowner to notify LHA of a change in e-mail address. You may at your discretion, refuse to accept electronic correspondence and LHA will continue to provide printed copies. By law, this form and any future changes to your preferences must be submitted to the LHA office in writing at:
907 Underhills Road, Oakland, CA 94610 or by email to finance@lakeshorehomes.net.*