

# LHA Board Minutes

## January 17, 2024

The meeting began at 7:34pm.

### Board Members Present

James Breeden, Jim Donatell, Chris Metcalfe, Ashley Morris, Justin Williams  
Lisa Ray, Administrator

### LHA Members Present

Juliette Linzer, Janice Lind, Henry Toothman, Kathleen Heng, Cecilia Conlon, Marlen Knusel, Judy Cain

The first action for the new Board was to determine their roles for 2024. The assignments are as follows:

- James Breeden, President
- Ashley Morris, Treasurer (interim, will transition to Parks chair)
- Chris Metcalfe, Secretary & Parks chair
- Justin Williams, VP & NP chair
- Jim Donatell, VP & Neighbor Network Chair

### Open Session

Member Henry Toothman updated the Board on his efforts to hold PG&E accountable for maintenance at the Grosvenor substation. He's made progress with current substation management who have agreed to repaint the wall, replace broken windows and care for trees on the property. Henry also brought up the mural grant funds and lack of agreement around a design for the mural. He suggests the Board consider spending the grant on other beautification options for the wall. It was noted that PG&E will have approval of how the funds are spent.

### President

Five Flock cameras will be installed by the end of this month. We have budget for cameras at three additional locations – work continues on identifying locations for these.

### Approval of Minutes

MSC JB/CM to approve November 2023 minutes.

### Treasurer's Report

MSC JB/JW to approve December 2023 financials. Janice Lind provided an update on the collection of annual dues – we are at about 30% payments received. The due date is 2/18.

### Neighborhood Preservation:

MSC CM/JB to approve the following applications:

January 2024 applications:

800 Creed	Solar Installation
677 Longridge	House remodel, replace deck
814 MacArthur	Tree removal
811 Paramount	Solar installation

**Parks**

We've had a lot of rain and the trail work we completed to disperse water the full length of the trail seems to be working well. Parks member Judy Cain will be working on updating plants at Rosemount park.

**Neighbor Network**

Over the next 2-3 weeks, you'll see the ALPR cameras being installed. We're looking for additional hosts for the locations that have already been shared with LHA. Jim will also be reaching out to the speed hump and Safer Crocker groups for updates on their work. He'll also be looking into revitalizing the LHA Cluster Captain program.

**Administrator**

Oak Grove grading seems to be working well at dispersing water along the trail and avoiding pooling at the lowest point. The speed hump working group has nearly completed collecting signatures and will be submitting them to our councilmember's office who will facilitate submitting them to the city. Vacant lot on Trestle Glen at Brookwood is moving forward with plans to build a house there and tree removals are scheduled for later this month.

The meeting was adjourned at 8:23pm.

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

\_\_\_\_\_  
Justin Williams, Secretary

\_\_\_\_\_  
Date

# LHA Board Agenda

## February 21, 2024

*From Davis-Stirling.com: During Open Session, each attendee may address the board for up to three minutes. A director or manager may briefly respond to statements made or questions posed. Speakers must observe rules of decorum and not engage in other disruptive behavior. If a speaker is in the middle of a sentence when time is called, he/she may finish their thought before sitting down. The time guidelines ensure that others will have an opportunity to speak. Speakers may not allot their time to others. All persons must follow the Meeting Rules listed at the bottom of this agenda.*

- 1) Open Session:
  - a) Issue of Sideshows at Alma/Excelsior/Park/Grosvenor intersection
  - b) Request to reschedule LHA Board Meetings to avoid conflict with Grand Lake NCPC
- 2) Approve January 2024 Minutes
- 3) Reports
  - a) Treasurer
    - i) Approve January 2024 Financials
    - ii) Update of 2024 Annual Dues Processing
  - b) Neighborhood Preservation – Consent Calendar

### February 2024 applications:

1400 Barrows	Replace fence / gate
1125 Excelsior	Replace windows (2)
704 Longridge	New skylight
820 Longridge	Remodel, new bi-fold patio doors
901 Paramount	Remove detached garage, add ground level deck

- 4) Monthly updates:
  - a) Parks update – Transition to Ashley
  - b) Neighbor Network update – Neighborhood Security Cameras
  - c) Administrator update – tree work at Trestle Glen lot, Speed Hump Initiative, Flock training & Incident request form
- 5) Executive Session
  - a. Review of CCRs violations

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# LHA Board Agenda

## March 13, 2024

*From Davis-Stirling.com: During Open Session, each attendee may address the board for up to three minutes. A director or manager may briefly respond to statements made or questions posed. Speakers must observe rules of decorum and not engage in other disruptive behavior. If a speaker is in the middle of a sentence when time is called, he/she may finish their thought before sitting down. The time guidelines ensure that others will have an opportunity to speak. Speakers may not allot their time to others. All persons must follow the Meeting Rules listed at the bottom of this agenda.*

- 1) Open Session
- 2) President
  - a) Appoint replacement Board Member
- 3) Approve February 2024 Minutes
- 4) Reports
  - a) Treasurer
    - i) Approve February 2024 Financials
    - ii) Update of 2024 Annual Dues Processing
  - b) Neighborhood Preservation – Consent Calendar

March 2024 applications:

1290 Bates	Revise front awning
770 Longridge	Chimney improvements
667 Trestle Glen	Enclose front porch / convert garage to ADU
892 Trestle Glen	Tree removal

- 5) Monthly updates:
  - a) Parks update
  - b) Neighbor Network update
  - c) Administrator update
- 6) Executive Session

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# LHA Board Agenda

## April 10, 2024

*From Davis-Stirling.com: During Open Session, each attendee may address the board for up to three minutes. A director or manager may briefly respond to statements made or questions posed. Speakers must observe rules of decorum and not engage in other disruptive behavior. If a speaker is in the middle of a sentence when time is called, he/she may finish their thought before sitting down. The time guidelines ensure that others will have an opportunity to speak. Speakers may not allot their time to others. All persons must follow the Meeting Rules listed at the bottom of this agenda.*

- 1) Open Session
- 2) President
- 3) Approve March 2024 Minutes
- 4) Reports
  - a) Treasurer
    - i) Approve March 2024 Financials
  - b) Neighborhood Preservation – Consent Calendar

April 2024 applications:

1267 Bates	Exterior remodel + addition
1065 Hubert	ADU
930 Larkspur	Solar installation
684 Longridge	Exterior remodel, new deck, ADU
770 Longridge	Chimney revision
1175 Trestle Glen	Solar + battery installation

- 5) Monthly updates:
  - a) Parks update
  - b) Neighbor Network update
  - c) Administrator update
- 6) Executive Session

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# LHA Board Agenda

## May 8, 2024

*From Davis-Stirling.com: During Open Session, each attendee may address the board for up to three minutes. A director or manager may briefly respond to statements made or questions posed. Speakers must observe rules of decorum and not engage in other disruptive behavior. If a speaker is in the middle of a sentence when time is called, he/she may finish their thought before sitting down. The time guidelines ensure that others will have an opportunity to speak. Speakers may not allot their time to others. All persons must follow the Meeting Rules listed at the bottom of this agenda.*

- 1) Open Session
  - a) Measure Z Renewal – Oakland Community Violence Reduction and Emergency Response Act of 2024
- 2) President
- 3) Approve April 2024 Minutes
- 4) Reports
  - a) Treasurer
    - i) Approve April 2024 Financials
  - b) Neighborhood Preservation – Consent Calendar

### April 2024 applications:

1357 Bates	Window replacement
1369 Holman	Replace windows/door/garage door
684 Longridge	Replace windows/doors, add deck
818 Rosemount	Replace windows, remove door
659 Trestle Glen	Replace windows/doors/garage door
1243 Trestle Glen	Tree removal – Redwood
1347 Trestle Glen	Solar

- 5) Monthly updates:
  - a) Parks update
  - b) Neighbor Network update
  - c) Administrator update
- 6) Executive Session

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# LHA Board Agenda

## June 12, 2024

*From Davis-Stirling.com: During Open Session, each attendee may address the board for up to three minutes. A director or manager may briefly respond to statements made or questions posed. Speakers must observe rules of decorum and not engage in other disruptive behavior. If a speaker is in the middle of a sentence when time is called, he/she may finish their thought before sitting down. The time guidelines ensure that others will have an opportunity to speak. Speakers may not allot their time to others. All persons must follow the Meeting Rules listed at the bottom of this agenda.*

- 1) Open Session
  - a) Measure Z replacement update
- 2) President
  - a) Neighborhood restraining order
  - b) Lakeshore BID update
- 3) Approve May 2024 minutes
- 4) Reports
  - a) Treasurer
    - i) Options for LHA investment bank
    - ii) Approve May 2024 Financials
  - b) Neighborhood Preservation – Consent Calendar

May 2024 applications:

854 Longridge	Adding storage shed
857 Sunnyhills	Remodel w/addition of dormer

- 5) Monthly updates:
  - a) Parks update
  - b) Neighbor Network update
  - c) Administrator update
- 6) Executive Session

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# LHA Board Agenda

## July 10, 2024

*From Davis-Stirling.com: During Open Session, each attendee may address the board for up to three minutes. A director or manager may briefly respond to statements made or questions posed. Speakers must observe rules of decorum and not engage in other disruptive behavior. If a speaker is in the middle of a sentence when time is called, he/she may finish their thought before sitting down. The time guidelines ensure that others will have an opportunity to speak. Speakers may not allot their time to others. All persons must follow the Meeting Rules listed at the bottom of this agenda.*

- 1) Open Session
- 2) President
  - a) Lakeshore Avenue OPD Resource Center
  - b) Lakeshore BID update
- 3) Approve June 2024 minutes
- 4) Reports
  - a) Treasurer
    - i) Select new LHA investment bank
    - ii) Approve June 2024 Financials
  - b) Neighborhood Preservation – Consent Calendar

### June 2024 applications:

951 Hillcroft	Relocate side entry door
671 Longridge	Tree removal
712 Longridge	Replace garage and side entry doors
854 Longridge	Replace side entry door
934 Longridge	Replace fence
856 Trestle Glen	Rebuild detached garage

- 5) Monthly updates:
  - a) Parks update
  - b) Neighbor Network update
  - c) Administrator update
- 6) Executive Session

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# LHA Board Agenda

## August 14, 2024

*From Davis-Stirling.com: During Open Session, each attendee may address the board for up to three minutes. A director or manager may briefly respond to statements made or questions posed. Speakers must observe rules of decorum and not engage in other disruptive behavior. If a speaker is in the middle of a sentence when time is called, he/she may finish their thought before sitting down. The time guidelines ensure that others will have an opportunity to speak. Speakers may not allot their time to others. All persons must follow the Meeting Rules listed at the bottom of this agenda.*

- 1) Open Session
  - a) Sideshow Mitigation Effort – Grosvenor/Park/Excelsior
- 2) President
  - a) Update on Satellite OPD office / Lakeshore BID
- 3) Approve July 2024 minutes
- 4) Reports
  - a) Treasurer
    - i) Update on Fidelity account
    - ii) Approve July 2024 Financials
  - b) Neighborhood Preservation – Consent Calendar

974 Sunnyhills	Tree removal
800 Trestle Glen	Exterior remodel

- 5) Monthly updates:
  - a) Parks update
  - b) Neighbor Network update
  - c) Administrator update
- 6) Executive Session – Update of project w/o prior approval

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# LHA Board Agenda

## September 11, 2024

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- 1) Open Session
- 2) President
- 3) Approve August 2024 minutes
- 4) Reports
  - a) Treasurer
    - i) Approve August financials
    - ii) Review 2025 budget process
  - b) Neighborhood Preservation – Consent Calendar

757 Rosemount	New fence
869 Sunnyhills	Tree Removal
800 Trestle Glen	Remodel / new windows
1084 Trestle Glen	Window replacement

- 5) Monthly updates:
  - a) Parks update
  - b) Neighbor Network update
  - c) Administrator update
- 6) Executive Session – Update of project w/o prior approval

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# LHA Board Agenda

## October 9, 2024

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- 1) Open Session
- 2) President
- 3) Approve September 2024 minutes
- 4) Reports
  - a) Treasurer
    - i) Approve September financials
    - ii) Review & Approve 2025 Budget
  - b) Neighborhood Preservation – Consent Calendar

964 Grosvenor	Tree removal - cedar
1368 Trestle Glen	Solar installation

- 5) Monthly updates:
  - a) Parks
  - b) Neighbor Network
  - c) Administrator
- 6) Executive Session – Update of project w/o prior approval, noise complaint

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# LHA Board Agenda

## November 13, 2024

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- 1) Open Session
- 2) President
  - a) Revisit LHA Support of Lakeshore OPD Substation
- 3) Approve October 2024 minutes
- 4) Reports
  - a) Treasurer
    - i) Approve October financials
    - ii) Approve 2025 Budget
  - b) Neighborhood Preservation – Consent Calendar

816 MacArthur	Solar installation
1103 Trestle Glen	Revised window schedule

- 5) Monthly updates:
  - a) Parks
  - b) Neighbor Network
  - c) Administrator
- 6) Executive Session – Updates of previous complaints

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